



BY-LAWS OF THE INTERNATIONAL ENVIRONMETRICS SOCIETY

Approved by TIES General Assembly on 25 July 2017

1 MEMBERSHIP (Statutes article 3)

Individuals can apply to the TIES Board for membership electronically through the ISI website.

- a. ISI members may apply for Regular Membership of TIES by registering their involvement in TIES as an Association of ISI when they complete their ISI Membership form.
- b. Other Regular or Student Members of TIES apply by completing one of the TIES membership application forms on the ISI website, with students also registering their study details to obtain the discounted dues.

The TIES Board will normally consider membership applications regularly. Should the Board decide to reject a particular application for membership, the applicant will be informed by email and arrangements made to return any membership dues paid along with the application.

- 1.1 Institutional Members should apply by writing to the TIES Secretary, who will present their application for consideration by the TIES Board and inform the applicant of the outcome.
- 1.2 Membership dues for Regular and Student members will be determined by the Board and will be reviewed on an annual basis. Dues may vary for different countries, sectors and age groups; membership dues for Institutional Members will be individually negotiated by the Board.
- 1.3 Termination of Membership shall occur by:
 - a. failure to renew a Regular or Student Membership and to pay the prescribed dues within one year;
 - b. graduation of a Student Member, who will then be encouraged to apply for Regular Membership;
 - c. resignation of a Member by written notice given to the Board (normally the Secretary);
 - d. death of a Regular, Student or Honorary Member;
 - e. any relevant change in the organisation for Institutional Members (such as a substantial change in their objectives or cessation of their operations); or
 - f. a resolution of the TIES Board to terminate Membership for reasons such as actions that are deemed to be detrimental to the objectives and spirit of TIES or that contravene the Statutes and By-laws of TIES.

- 1.4 Following termination of membership by a resolution of the Board, the affected Member will have the right of appeal to the next General Assembly, who may decide to appoint an arbitration committee of five Regular Members to take evidence and vote on ratifying or not the Board's decision.

2 GENERAL ASSEMBLY (Statutes article 5)

- 2.1 The meetings of the General Assembly shall be held at such times and places as the Board may direct. Normally a General Assembly shall be held at any TIES annual meeting.
- 2.2 For any General Assemblies held at other times and locations, notification specifying the place

and date of a General Assembly shall be sent to all members of TIES at least four weeks before the date of the meeting via email to the address made available by the member.

6 THE BOARD (Statutes article 6)

- 6.1 In addition to the Officers listed in Statute 6.1, the other elected Officers on the Board are the Publications Officer, the Communications Officer, the Treasurer and two elected Regional Officers for each of the three Geographical Regions of Europe, Global and North America.
- 6.2 Elections to the Board are held every two years, and the terms of office of members shall normally begin on September 1st in the year of election or appointment to office. The President Elect will become President for the next two years without further election. All other Officers have a term of office of 2 years except for the Regional Officers. The two elected Regional Officers for each Geographic Region normally have overlapping terms of office of four years, so only one Officer for each Region is elected in each election cycle.
- 6.3 A geographic area with at least 15 resident Regular Members for at least two years can apply to the Board to be recognised as an active Geographic Region and appoint Regional Officers. A Geographic Region may be declared inactive if its membership falls below that threshold for two successive years, but may later be reinstated if membership numbers recover.
- 6.4 To be eligible for election to be an Officer, an individual must have been a Regular Member for at least two successive years including the election year. Each Regular Member's Region shall be determined by their country of residence as recorded in the TIES membership list used for the election, and each Regional Officer must be an individual from that Region.
- 6.5 In the year of an election, the President shall appoint an Election Committee who will supervise the election and certify the outcome. The Election Committee will be composed of Regular Members who agree not to be nominated for any vacant post. The election committee will agree a timetable for the election process with the President and may request support from the Secretary and the Director of the Permanent Office of the ISI.

The Election Committee will submit one nomination for each vacant post to the Regular Members. They will then call for any further nominations which should be supported by five Regular Members. Nominations for Regional Officers must come from members of the Region.

The election will be by an electronic ballot sent to all Regular Members, accompanied by a brief biographical sketch of all the candidates. Regular Members shall be entitled to one vote for each vacant position, but may only vote for vacant positions of Regional Officer for their own Region. Candidates shall be elected according to their total number of votes and any voting ties shall be resolved by the Election Committee.

- 6.6 The Permanent Office of the ISI shall assist the TIES Board in the administration of TIES operating activities and provide financial and legal advice as required. This assistance will include maintaining the membership records for TIES, collecting membership dues, administering funds, preparing and ensuring audit of the accounts, circulating information and documents to the membership, assisting with voting (including electronic voting), and providing enabling facilities such as video-conferencing.

- 6.7 A vacant position of Officer will arise following death of the Officer, the resignation of the Officer, or implementing a requirement for the Officer to resign following a resolution passed by the Board. In the latter two instances, the procedures used will be analogous to those defined for termination of membership in By-Laws 1.3f and 1.4.

In the event the office of either President or Secretary becomes vacant, the Board shall appoint one of the elected Officers as an interim President (normally the President Elect) or interim Secretary respectively. For any other vacancy arising during their normal term of office, either a new Officer to complete that term of office shall be nominated by the President and approved by a majority of the Board, or the post will remain vacant until the next election.

- 6.8 Meetings of the Board may be held at any time and place to be determined by the officers. An Officer participating in a meeting remotely using electronic communication is deemed to be present at the meeting. There shall be at least one meeting per year of the Board.
- 6.9 The quorum for a Board meeting shall be at least 50% of the Officers, and no Officer may appoint a proxy to represent them. Decisions of the Board shall be made by consensus or by a simple majority of votes cast at the meeting, with each Officer having one vote. If there is a tie and agreement cannot be reached following further discussion, the chair is entitled to cast a tie-breaking vote. A resolution of the Board can also be passed by written consent or by electronic vote open to all the Officers, and is as valid as if it has been passed at a meeting of the Board.
- 6.10 The members and the chairs of standing committees, ad hoc committees, or working groups of TIES may be directly nominated by the President or by the Board. The chair and at least half the members of committees or working groups must be members of TIES. The President or the Board will determine the number of members and the term of office for each committee or working group.
- 6.11 All committee or working group meetings shall be called by the chair. Notes shall be taken at all meetings and issues shall be decided by consensus or by a majority of votes cast. In the case of a tie, the chair of the meeting committee shall be entitled to cast a tie-breaking vote. Any additional operating procedures shall be decided on a case-by-case basis by the Board.

7 PUBLICATIONS ASSOCIATED WITH TIES

- 7.1 *Environmetrics* shall be the official journal of TIES so long as the scope and objectives of the journal remain compatible with those of TIES.
- 7.2 Other publications may be authorised by resolution of the Board.

8 AMENDMENT OF BY-LAWS

- 8.1 The By-laws may be repealed or amended by resolutions enacted by a majority of the Officers at a meeting of the Board and endorsed by an affirmative vote (simple majority) at a subsequent General Assembly.